



Job Description for Lead Teacher

Position: Lead teacher for classroom ranging from 8-16 students, ages 4 – 5 years of age. This is a lead position with an assistant.

Qualifications:

(At least one of the following)

- Early Childhood Education (ECE) certified
- WA State Teaching Certificate preferred
- 2 years' experience working with Toddler through age 5.

We are seeking someone who loves Jesus and has a heart for early child aged students. The Pebble is a team of educators who desire providing rich environments, providing playful experiences and explorative learning.

Classroom Responsibilities:

- Create and maintain an environment that is organized, engaging, and responsive to each child's developmental and learning needs.
- Plan, direct, and lead activities that promote key curriculum goals with a holistic approach.
- Respond appropriately to the children's behaviors and needs.
- Take responsibility for the upkeep of all equipment, materials, and supplies.
- Maintain records and observations of progress for each child's growth.
- Communicate appropriately with parents and conduct conferences as scheduled by the preschool.
- Work with parents to promote cooperation in their child's learning, understanding of child development, and participation in the program.
- Ensure the safety of children at all times.
- Teach a weekly Bible based lesson.

Job Knowledge:

- Demonstrate and use knowledge of developmentally appropriate techniques for management of children, daily program operation, and child assessment.
- Use of creativity, developmentally appropriate curriculum.
- Develop new ideas, techniques, and skills through training or professional workshops.
- Demonstrate familiarity with NAEYC preschool standards.

Working Relationships:

- Maintain punctuality and dependability in work hours.
- Notify the director of late arrival or absence.
- Use time management to effectively meet job expectations.
- Work with all other staff members in a cooperative manner.
- Attend all staff meetings and participate in in-service training days.
- Participate in required functions sponsored by the preschool (Back to school, Christmas program, etc)
- Report immediately all problems with children, parents, or classroom management to the director.
- Effectively represent the preschool to visitors, prospective clients, and parents.
- Follow the policies and procedures of the preschool.

Supervisory Skills:

- Delegate tasks in a clear and positive manner to assistant team member.
- Solve problems and make decisions in crisis or conflict situations.
- Effectively assist assistant, team members, or parent volunteers in daily classroom participation.